

# Ravensworth

## Terrace Primary School



# *Accessibility Plan*

Establishing Progressive Consistency | Enabling Cohesion | Ensuring Coherence

*We believe in the worth and potential  
of every individual.*

*We have high expectations and goals  
for ourselves and others.*

*We will persevere even in the face of obstacles.*

*We believe that everyone can succeed.*

*Together, we are winners.*

Respect Independence Perseverance Kindness Teamwork

Ravensworth Terrace Primary School

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## Accessibility Plan & Disability Equality Scheme Activities 2023

Activities	Resources	Date achieved	Responsible	Outcomes
<b>1. Leading and monitoring the disability equality scheme</b>				
Review all school policies, practices and plans regularly.	Staff meetings Governing Body meetings	July 2024 (annual review cycle)	Governing Body Head Teacher All staff	All policies reflect our school’s vision and values
Disability working group to ascertain views of disabled people	Members: Andy Ramanandi - Head Teacher Anna Roe - SENDCO TBC - Governor	January 2024 ongoing	Head Teacher	Working party established and actively seeking views.
Identify key actions and continue to promote involvement in school life		January 2024 ongoing	Head Teacher	Key actions identified
Review and update the school accessibility plan	Working Party to review	July 2024	Working Party	Review completed and plan updated and presented to governors. Update published on school website.
Monitor and review Disability Equality Scheme on an annual basis (along with SEN Policy & Accessibility Plan)	Working Party meeting Staff meeting Governing Body meeting	November 2023	Governing Body Head Teacher	Review carried out annually and update published on school website
Create an accurate database of pupils, staff and parents/ carers with identified disabilities	Staff meeting SENDCO Questionnaires SIMS SEN info kept up to date	October 23 ongoing	Governing Body Head Teacher SENDCO	Information database up to date
Ensure accurate SEN information held in SIMS	Utilise staff/phase/assessment meetings to identify all disabilities	October 23 ongoing	Business Manager SENDCO Teaching staff	All school staff have up-to-date information

Ensure staff are sufficiently trained to be able to meet identified needs	CPD sessions undertaken and future training arranged & ongoing (see CPD records)	Ongoing	All Staff	All staff can meet the needs of all children in school
<b>2 Promoting curriculum access for disabled pupils and adults</b>				
Pupils with disabilities can access ICT	Carry out access audit Arrange quote for extra IT hardware if required	Sept 2020 ongoing	ICT Leader SENDCO Head Teacher Business Manager	All children and adults can access the full range of ICT
School visits are made accessible to all pupils irrespective of attainment and impairment	Risk assessments Pre visits Communications with parents	Ongoing	Governing Body Head Teacher Teaching staff	All children access all visits
Pupils with disabilities are encouraged to take part in music, drama and physical activities	Risk assessments Lesson Plans IEPs Liaison with service providers	Ongoing	Head Teacher Teaching staff Service Provision	All children able to access music, drama and physical activities
Arrange for interpreters to enable all stakeholders to access all facilities. Devise communication links to individuals	Class teachers to request interpreters where necessary Use other means of communication as necessary.	Ongoing	Head Teacher Teaching staff SENDCO/Business Manager	All stakeholders able to access all areas of school life
<b>3 Improving the quality of information for and about disabled pupils and adults</b>				
Provide information in a range of formats, including website access	Disabilities identified on child's admittance. Home & Nursery visits completed for new intake classes. Specific arrangements made to meet identified needs	Summer Term  Before child's entry to school wherever possible	Admin Team  SENDCO EY team Head Teacher Outside agencies	All able to access information from school All information recorded & communicated Provision put in place

Ensure that parents/carers who have a disability can receive information and reports by an alternative method	Disabilities identified on child's admittance and specific arrangements made to meet identified needs	Annually and ongoing	Admin Team Head Teacher All Staff	All able to access information from school
<b>4 Improving the physical environment of the school and its services</b>				
Ensure all can fully access all areas of the school	Site survey  Ensure access to outdoor areas is available to all pupils PEEPs	Ongoing	Head Teacher, SENDCO and Governing Body	All children able to access learning in all areas
Provide additional signage around the new site if required	LA site survey  Discussions with Project Manager  Governing Body H & S meetings	Ongoing   Annually	Head Teacher, Governing Body	Ensure all stakeholders can easily access building & facilities
Ensure all new staff & visitors are made aware of evacuation procedures and PEEPs are prepared when necessary.  Regular service/training for use of and identified safety equipment to aid evacuation of building.  Complete all staff training updates required	Local Authority H & S Officers Fire Officer, Head Teacher, Governors, Business Manager.	Start of each year and ongoing	Head Teacher, Governing Body	All stakeholders to be aware and become familiar with layout of school and emergency procedures  Ensure safety and compliancy in the building.  Staff knowledgeable about evacuation procedures

Ensure Emergency Evacuation covers pupils and adults with a disability	Update PEEPs to accommodate building layout  Carry out evacuation practices with PEEP pupils/adults in the building using identified routes and equipment.	Autumn Term & ongoing	Head Teacher, Governing Body	All able to evacuate the building safely & confidently
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